

BEATRICE PUBLIC SCHOOLS
Every Child, Every Day, A Success

320 North 5th Street
Beatrice, NE 68310
(402) 223-1500

Application for Employment Classified Personnel

(Please Print)

POSITION(S) APPLIED FOR _____	DATE OF APPLICATION ____/____/____
REFERRED BY: _____	

Name: _____
Last First Middle Maiden

Address: _____
Street City State Zip

Phone: _____ Social Security Number _____

If necessary, best time to call you at home _____

Are you currently employed? Yes No

If so, may we inquire of your present employer? Yes No

Are you available to work: Full Time _____ Part Time _____

On what date would you be available to work? _____

Have you ever been employed with us before? Yes No

If Yes, give date: _____

Is any member of your family employed by the school? Yes No

What capacity: _____

If you are under 18, can you furnish a work permit? Yes No

Are you a citizen of the United States of America? Yes No

Have you ever been found guilty of a felony or misdemeanor Yes No

or entered a plea of guilty or no contest to a felony or misdemeanor?

Minor traffic violations need not be reported.

If your answer is yes, please give details.

Do you have any physical condition, which may limit your ability to Yes No

perform the job applied for?

If Yes, please explain _____

Special abilities or interests that you feel would qualify you for the position desired:

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

Revised 12-4-08
Classified Application (drr)

Education

	Name and Location of School	Last year Completed	Did you graduate?	Subjects studied & Degree(s) received
High School		1 2 3 4	Yes No	
College		1 2 3 4	Yes No	
Other		1 2 3 4	Yes No	

Employment Experience: (List below former employers, starting with the present or last one first.)

Month/Day/Year	Name and Address of Employer(s)	Salary	Position	Reason for Leaving
From				
To				
From				
To				
From				
To				
From				
To				

References: Give below the name of three references who are not related to you and are not previous employers.

Name	Complete Mailing Address	Telephone

I authorize any educational institution, government unit or other person or entity having any records or information concerning, me to furnish such records or information requested by Beatrice Public Schools or their duly authorized representatives. I understand in executing this authorization I waive the right for such information to be privileged or private.

I certify that to the best of my knowledge all information is correct and all statements true. I understand that false statements or withheld information shall disqualify me from employment and if employed by Beatrice Public Schools would be grounds for dismissal.

Signature of Applicant

Date

NOTICE OF NONDISCRIMINATION - Beatrice Public Schools District 15 does not discriminate on the basis of race, color, national origin, sex, disability, marital status or age in admission or access to, or treatment of employment in, its programs and activities. If you feel you have been discriminated against, or have inquiries regarding grievance activities or compliance with Title IX, Title VI or Section 504, contact the Director of Student Programs, Jami Jo Thompson, Beatrice Public Schools, 320 North Fifth Street, Beatrice, NE 68310 (402) 223-1512.

This application for employment shall be considered active for a period of time not to exceed six (6) months.