

**MINUTES – SPECIAL MEETING – March 24, 2011  
Central Administration Boardroom**

**1. Call to Order:**

Tobias Tempelmeyer called the regular meeting to order at 7:00 PM in the Central Administration Building Boardroom. At the beginning of this meeting, the chairperson announced and informed the public that a current copy of the Open Meeting Act is posted on the West wall of the meeting room.

**2. Call for Attendance:**

Attendance Taken at 6:50 PM:

Present Board Members:

Randy Coleman  
Mitch Deines  
Monte Lofing  
Doris Martin  
Lisa Pieper  
Jim Spangler  
Tobias Tempelmeyer  
Jon Zimmerman

Absent Board Members:

Steve Winter

**3. Approval of the Agenda:**

A motion was made by Randy Coleman and a second by Jim Spangler to approve the agenda as presented.

Randy Coleman	Yes
Mitch Deines	Yes
Monte Lofing	Yes
Doris Martin	Yes
Lisa Pieper	Yes
Jim Spangler	Yes
Tobias Tempelmeyer	Yes
Steve Winter	Absent
Jon Zimmerman	Yes

**Motion Passed**

**4. Information:**

**4.a. Performance-Criteria Developer**

Dr Lopez updated the Board that the Selection Committee that was approved by the Board of Education had convened to review and select a Performance –Criteria Developer to present to the Board. We had a total of eight companies submit letters of interest with six of those meeting the deadline and two that did not. The Selection Committee reviewed the six firms and all of them were good candidates, had lots of experience and agreed not to exceed the price of \$60,000 for their services. The Selection Committee is recommending Olsson and Associates. Dr. Lopez shared that with more than 160 field hours the committee felt this firm's closer proximity to the project had to be considered. When checking with references, Dr. Lopez stated that those who had worked with Olsson and Associates were very pleased with the company. When presenting

they had a very complete file and a very detailed, well laid out plan that set them apart from the others. Tobias shared that they seem to have a very developed team of individuals such as civil engineers, landscapers and even a lighting expert. Dr. Lopez shared with the Board all firms that the committee had considered – W Design Associations, Lamp, Rynerson and Associates, Clark Enersen, DLR, and Prochaska and Associates.

**5. Action:**

**5.a. Approve selecting Performance-Criteria Developer**

A motion was made by Randy Coleman and a second by Mitch Deines to approve Olsson & Associates as the Performance-Criteria Developer for the Multipurpose Outdoor Facility.

Randy Coleman	Yes
Mitch Deines	Yes
Monte Lofing	Yes
Doris Martin	Yes
Lisa Pieper	Yes
Jim Spangler	Yes
Tobias Tempelmeyer	Yes
Steve Winter	Absent
Jon Zimmerman	Yes

**Motion Passed**

**6. Notification of Next Meeting:**

The next regular meeting of the Board of Education is scheduled for Thursday, April 14, 2011 at 7:00 PM in the Central Administration Building. A Committee of the Whole meeting will be held at 7:00 PM on Thursday, March 24, 2011 in the Central Administration Building. An agenda for the meeting, which shall be kept continually current and is readily available for public inspection at the Superintendent's office during normal business hours.

**7. Adjournment:**

A motion was made by Randy Coleman and a second by Jon Zimmerman that the meeting adjourn.

Randy Coleman	Yes
Mitch Deines	Yes
Monte Lofing	Yes
Doris Martin	Yes
Lisa Pieper	Yes
Jim Spangler	Yes
Tobias Tempelmeyer	Yes
Steve Winter	Absent
Jon Zimmerman	Yes

**Motion Passed**

The meeting adjourned at 7:10 PM.

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Superintendent

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Date